



I, _____, agree to volunteer my services to Leon County in the position of _____.

I agree to work a minimum of _____ hours per week for a period of _____ months.

As a volunteer, I will perform my duties to the best of my ability, observe the job guidelines and the direction of my supervisors, meet time commitments, give adequate notice so that alternate arrangements can be made in case of my absence, and treat everyone there with respect and courtesy. _____ (Initial)

I have received and understand the policies and procedures of the LeRoy Collins Leon County Public Library Volunteer Orientation Manual. _____ (Initial)

VOLUNTEER

DATE

VOLUNTEER COORDINATOR

DATE

