



Court-Ordered Volunteer Enrollment Form

Name: _____

Address: _____

_____ Zip Code: _____

Telephone: (daytime) _____
(evening) _____

Email: _____

Social Security #: _____ Birth Date: ___ \ ___ \ ___

Emergency Contact: _____ Relationship: _____

Emergency Telephone: _____

Employer/School: _____

What experience/background would you like to use in volunteer work?

How did you hear about the Leon County Library Volunteer Program?

What is your preferred schedule? Library hours are:

Main:

Sun. 1 – 6pm Monday – Thursday 10am – 9pm Friday 10am - 6pm Sat. 10am – 5pm

Branches:

Monday 10am – 6pm Tuesday - Thursday 10am – 8pm Friday 10am - 6pm Sat. 10am – 4pm

Hours Available	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							

DRESS CODE: You are expected to dress in a businesslike manner. Your clothes must fit properly and be neat and clean. Failure to comply may result in termination. I understand if I do not comply with the dress code, keep my assigned work schedule, or perform my duties satisfactorily I will be terminated.

Signature _____ Date _____

Office Use

Interviewer: _____

Orientation Date: _____

Volunteer ID#: _____

of Hours to Complete: _____

Hours Due By: _____

Probation Dept: _____

Probation Officer: _____

Dept Assigned: _____

Supervisor: _____